

# Narbulut Distributor Panel

November 2022

## WELCOME TO NARBULUT DISTRIBUTOR PANEL GET STARTED GUIDE!

This guide includes brief information about the basic matters.

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4.	ACTIVATE TWO-FACTOR AUTHENTICATION FOR YOUR OWN ACCOUNT

## Overview

This is what the distributor panel looks like:

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🔐 Groups		Actions ~ + Add			50 ~	٩	
& Sub distributors		License Name Surname	👙 User Roles	Created Date		Status	Detail 🔶
👬 Resellers		WM William Marsh - Client Admin Account william.marsh	pontosso.com	01.11.2022		<ul> <li>Active</li> </ul>	
🛎 Clients		(i) HW Henry Watts - Reseller Admin Account henry.watts@c	ntosso.com 🔥	01.11.2022		<ul> <li>Active</li> </ul>	
License	>	CO Charles Organ - Raveneye Retail Client Admin Account charles.organ	)ravenret.com 🏩	24.09.2022		<ul> <li>Active</li> </ul>	
Notifications	>	JC John Chard - Lure Tech Reseller Admin Account john.chard@lu	retechno.com	24.09.2022		Active	
PRODUCTS		Alfred Keylock - Distributor Admin Account alfred.keylock	jontosso.com 💩	24.09.2022		Active	
Backup Now	> >	G Michael Specter - End User Account michael.spect	r@ontosso.com	30.07.2022		Active	
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Once you are logged in to the panel "Users" page welcomes you. (See also "Users" for further information.)

## 1. My Installation Files

From this page, you can install the latest version of "Narbulut Backup Now" by simply clicking the download icon. Installation will be initiated right after. Using the **copy** button next to, you can copy the download link to share via any application.

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### 2. Organization

This option has 5 submenus: Users, groups, sub distributors, resellers and clients. This guide will cover **users** and **resellers**.

#### A. Users

On this page, you can add new users and manage your existing users. To add a new user, click on the "**Add**" button.

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& Sub distributors	License Name Surname	User Roles Created	d Date 1	Status	Detail 👙
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🛎 Clients	HW Henry Watts - Reseller Admin Account henry.watts@ontosso.com	<b>A</b> 01.11.	.2022	Active	
License >	GO Charles Organ - Raveneye Retail Client Admin Account charles.organ@ravenret.com	<b>24.09</b> .	.2022	Active	
n∰) Notifications >	John Chard - Lure Tech Reseller Admin Account     John.chard@luretechno.com	<b></b>	.2022	Active	
PRODUCTS	AK Alfred Keylock - Distributor Admin Account alfred.keylock@ontosso.com	& 24.09.	.2022	Active	
且 Backup Now     →	Michael Specter - End Lizer Account     michael execter@optosec.com	30.07	2022	Active	
Workspace >			LULL	Acuve	
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Fill in the requested information of the user and click on "**Two-Factor Authentication**" checkbox if you wish to provide double security for the user to access Narbulut panel. To proceed click on **Next**.

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Organization 🗸	Filter		Prome Roles	Groups License
Lusers				
Sroups	Actions ~ + Add			
& Sub distributors	License Name Surname 🔷 E-mail			
🚓 Resellers	WM William Marsh - Client Admin Account william.marsh@	ntosso.com		
🔹 Clients	HW Henry Watts - Reseller Admin Account henry watts@on	osso.com	Name Surname*	
License >	CO Charles Organ - Raveneye Retail Client Admin Account charles.organ@	avenret.com	Thomas Geo Powell	
(i)) Notifications →	John Chard - Lure Tech Reseller Admin Account     john.chard@lure	echno.com	E-mail* thomas.powell@ontosso.com	
PRODUCTS	AK Alfred Keylock - Distributor Admin Account     alfred.keylock@	ntosso.com	Let the user set his/her own password	
Backup Now >	O     Michael Specter - End User Account     michael.specter	pontosso.com	Password*	<i>¥</i> . Ø
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				0
https://login.narbulut.com/organization/users#st	eps-uid-0-h-0		« Previous	t Save

Determine the roles\_\* that you want to give to the user, on this step pay attention to the buttons enabled, for example if you enable "**Add reseller user**" that option will create a new reseller user to the selected reseller account, thus both new and existing reseller users will have the same authorizations. To add new organizations (resellers and clients) please use relevant submenus, click on **Next** to proceed.

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Organization V	Filter		Select Sub Distributor	
🚨 Users				
L Groups	Actions v + Add		Add Sub Distributor user	5
& Sub distributors	License Name Surname			
👬 Resellers	WM William Marsh - Client Admin Account william.marsh@ontosso.com		Select Reseller -	F
👛 Clients	HW Henry Watts - Reseller Admin Account henry watts@ontosso.com		ONTOSSO - RESELLER (henry.watts@ontosso.com) × * Add Reseller user	
License >	CO Charles Organ - Raveneye Retail Client Admin Account charles.organ@ravenret.com			
■) Notifications >	JC John Chard - Lure Tech Reseller Admin Account john.chard@luretechno.com		Select Client -	5
PRODUCTS	AK Alfred Keylock - Distributor Admin Account alfred keylock@ontosso.com		Add Client User	
Workspace >	G Michael Specter - End User Account michael specter@iontosso.com			
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If you want to make the user a member of a certain group which you had created, you can determine it on this tab and click on **Next**. (See also Narbulut Backup Now Admin Panel of End User Get Started Guide for further information.)

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Lusers			• When choosing a group, be carefu	al not to create contradictions.
Sroups	Actions > + Add		Select reseller group	+
& Sub distributors	License Name Surname     E-mail		default_reseller ×	×
🚓 Resellers	WM William Marsh - Client Admin Account william.marsh@ontosse.com			
🔹 Clients	HW Henry Watts - Reseller Admin Account     henry.watts@ontosso.com			
License >	CO Charles Organ - Raveneye Retail Client Admin Account charles.organ@ravenret.com			
📢) Notifications 🔹 🕨	JC John Chard - Lure Tech Reseller Admin Account john.chard@kuretechno.com			
PRODUCTS	AK Alfred Keylock - Distributor Admin Account     alfred keylock@ontosso.com			
Workspace >	O     Michael Specter - End User Account     michael.specter@ontosso.com			
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On this last page you will see the license(s) this user has. Since you are creating the user at the moment there isn't any assigned license yet. Click on "**Save**" button to end the process.

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My Installation Files	Users Organization » Users		Profile Roles	
Organization V	Filter		Troine Roles	Electrice
Groups	Actions v. (+ Atd)		<ul> <li>No license found.</li> </ul>	
& Sub distributors	License Name Surname	E-mail .		
🚓 Resellers	WM William Marsh - Client Admin Account	william.marsh@ontosso.com		
🔹 Clients	HW Henry Watts - Reseller Admin Account	henry.watts@ontosso.com		
License >	CO Charles Organ - Raveneye Retail Client Admin Account	charles.organ@ravenret.com		
Nouncations 7	JC John Chard - Lure Tech Reseller Admin Account	john.chard@luretechno.com		
PRODUCTS	Alfred Keylock - Distributor Admin Account	alfred.keylock⊚ontosso.com		
Workspace >	G     Michael Specter - End User Account	michael.specter@ontosso.com		
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https://login.narbulut.com/organization/users#st	teps-uid-0-h-3		« Previous » Next	Je save

#### \*\*\* Roles:

There are 3 roles a user can have:

**Reseller :** Reseller controls clients and assigns licences to clients.

**Client :** Client controls end users and assigns licenses to end users. Client can affect end users with policies. (See also Narbulut Backup Now Admin Panel Get Started Guide for further information.)

**End User :** End user conducts the agent and backs up data. And only the end user can download the data from the panel. (See also Narbulut End User Panel Get Started Guide for further information.)

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Resellers			TG Thomas Geo Powell	thomas.powell@or	tosso.com	··· · · •	03.11.2022		Active		
🗳 Clients			WM William Marsh - Client Admin Account	Q Detail ☑ Edit	so.com	٠	01.11.2022		<ul> <li>Active</li> </ul>		
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Workspace	>		AK Alfred Keylock - Distributor Admin Account	alfred.keylock@ont	osso.com	*	24.09.2022		Active		
IELP		□ ()	Michael Specter - End User Account	michael.specter@c	ntosso.com	<b>B</b>	30.07.2022		Active		
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To manage an existing user, hover over the user you want to manage and click on … button.

#### B. Resellers

On this menu, you can create new resellers and manage the existing ones. Click on the "**Add**" button to create a reseller.

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-	Users								
<u></u>	Groups		+ Add					50 v Q	
æ	Sub distributors	_	Reseller Name	÷ E-mail	Authorized Person	GSM No	Address	Parent Unit	Created Status
	Resellers		ON ONTOSSO - RESELLER	henry.watts@ontosso.com	Henry Watts	447563896136	13 Britten St, Chelsea, London SW3 3TY,	ONTOSSO - DISTRIBUTOR	01/11/2022 • Active
*	Clients		Lure Tech	john.chard@luretechno.com	John Chard	447563896138	4-5 Short Yard, Liverpool WC1N 3LU, Unit.	ONTOSSO - DISTRIBUTOR	24/09/2022 • Active
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If you want to add the reseller under a sub distributor, choose it as the first step. Narbulut provides "**White Label**" feature to resellers to sell Narbulut solutions with their own brand. If a reseller wants to use that feature "Can create own brand" option must be enabled. For further information about "**Create own brand**" feature you can check <u>www.narbulut.com</u> or contact us. Click on **Next** to proceed.

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My Installation Files	Resellers Organization » Resellers	F	Parent organization Profile Users	(Q) License
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& Sub distributors	Reseller Name Email Authorized Person	GSM No Address	Sub distributor	
Clients	ONTOSSO - RESELLER henry.watts@ontosso.com Henry Watts	447563896136 13 Britten St, Chel-	Can create own brand?	
License >	Lure Tech john.chard@luretechno.com Chard	447563896138 4-5 Short Yard, Liv		
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Fill in the resellers requested information and click on Next.

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Users Users Sub distributors	Filter + Add Reseller Name	Authorized GSM No Address Person	Organization Name* Organization Name* Furb Solutions E-mail* Info@furbsolutions.com	
Resellers	ON ONTOSSO - RESELLER henry.watts@ontosso.com	Henry 447563896136 13 Britten St, Che Watts	Let the user set his/her own password Password*	
License >	Lure Tech john.chard@luretechno.com	John 447563896138 4-5 Short Yard, Li Chard	Authorized Person* Phone	<i>#</i> . O
■(か) Notifications >		First 1 Last	Mary Furber         +4487748           GSM No*         Fax	7433
PRODUCTS			00448764807431	
🔓 Workspace >			Country* United Kingdom × *	
HELP			City* District*	•
			Service Areas	•
			Address* 69A Cumberland St, Edinburgh EH8 16RE, UK	
			« Previous	Save

This step shows the users linked to the reseller. Since you are creating the reseller right now, there will be no users to show. Click on **Next**.

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Users	Filter		Parent organization Profile Users	License
Stoups	+ Add			
& Sub distributors	Reseller Name 🚽 E-mail	Authorized GSM No Address Person		
Resellers	ON ONTOSSO - RESELLER henry.watts@ontosso.com	Henry 447563896136 13 Britten St, Che Watts	et	
License >	Lure Tech john.chard@luretechno.com	n John 447563896138 4-5 Short Yard, L Chard	lv	
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The last step shows the licenses the reseller has, which is none since you are creating it. Click on "**Save**" button to end the process.

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🛃 My Installation Files	Resellers Organization » Resellers		R
Users	Filter	Parent organization Profile Users	License
Stoups	+ Add		
& Sub distributors	Reseller Name 👳 E-mail	Authorized GSM No Address Person	
A Resellers	ON ONTOSSO - RESELLER henry.watts@ontosso.com	Henry 447563896136 13 Britten St, Chell Watts	
License >	Lure Tech john.chard@luretechno.com	John 447563896138 4-5 Short Yard, Liv Chard	
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To manage an existing reseller, hover over the reseller you want to manage and click on substitution.

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My Installation Files	Resellers Organization » Resellers
Organization 👻	Filter
Groups	+ Add
& Sub distributors	Reseller Name Q, Detail Authorized GSM No Address Parent Unit Created Status Date Person Date Status
Resellers     Clients	FS Furb Solutions O Inactivate Ions.com Mary 00448764807431 69A Cumberland St, Edinburgh EH8 16RE, U ONTOSSO - DISTRIBUTOR 03/11/2022 • Active
License >	ON ONTOSSO - RESELLER Delete entosso.com Henry 447563896136 13 Britten St, Chelsea, London SW3 3TV, ONTOSSO - DISTRIBUTOR 01/11/2022 Active
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## 3. License

This menu has 3 submenus: Dashboard, license transactions and reports. This guide will cover **Dashboard** and **License Transaction** menus.

#### A. Dashboard

On the dashboard page, you can view your licenses and you can see the statistics about them. Like how many of them are expired, how many of them are assigned and so on.



#### **B.** License Transactions

On this page you can view your licenses, assign them and manage the ones you have assigned. To assign a license click on "**License assignment transactions**" button.

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🛓 My Installation Files	License Transactions Dashboard >> License Transactions
Crganization >	Type     Definition     Status     Auto Ren     User R     Created Date     Start Date     Expiry Date     Id       All     ×     All     ×     All     ×     All     ×     Tritter     Id
Dashboard     License Transactions	A Filter Organization 50 v Q
Reports	Y Licenses to Assign         Y Assigned Licenses         Y Expired Licenses         Y All Licenses           Id         Created         License         License Name         Package         Period         Remaining Quots Start         Expiry         Status         Assigned         Assigned         Assigned         Assigned         Machine           Id         Created         License         License         Package         Period         Remaining Quots Start         Expiry         Status         Assigned         Assigned         Backage
PRODUCTS	Solar 1/2022 Package     Backup Now 10068 Professional Edition +     Discs Workspace - Bundle User     2/2 1 Year     -     Adm     -     Adm     -     Pas
💂 Backup Now 🔸	🗌 4452 24/09/2022 Package 🛔 Backup Now 206B Standard Edition + nDocs 0/2 30 Day 🔀 Reseller Lure Tech Pas
🖹 Workspace 🔸	🗌 4451 24/09/2022. Package 🚔 Backup Now 100GB Standard Edition + nDocs 0/2 30 Day 💦 Active Reseller Lure Tech 🔴 Pas
HELP	🗆 4446 24/09/2022 Package 🚔 Backup Now 2008 Standard Edition + nDocs D/2 30 Day 💦 Ontrosso - DISTRIBUTOR Pas
A Help	🗌 4445 24/09/2022 Package 🚔 Backup Now 100GB Standard Edition + nDocs D/2 30 Day Addm Distributor ONTOSSO - DISTRIBUTOR Pas
	🗌 4444 24/09/2022 Package 📸 Backup Now 100GB Professional Edition + 0/2 30 Day 🕺 More Distributor ONTOSSO - DISTRIBUTOR Pas
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For assigning license(s) to an organization follow the steps below:

**Step 1**: Select the organization you want to assign the license(s) to at "**Organization to assign**" section.

Step 2: Select the license(s) you want to assign at "Licenses to assign" section.

Step 3: Click on "Assign selected license" button.

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My Installation Files	License Transactions Dashboard » License Transactions	Exports
Organization >	Organization to assign	
License 👻	Select Sub Distributor	
Dashboard	ONTOSSO - RESELLER (henry.watts × * Dys: 0 B	
License Transactions	Dys-K: 5 Gb	
Reports	Assign selected license	
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品 Backup Now >		
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HELP		
A Help	Other actions 🗸 🥚 🕐 License Assignment Transactions )	50 v Q
	Y Licenses to Assign         Y Assigned Licenses         Y Expired Licenses         Y All Licenses	
	Id Created License License Name Package Period Rema	ning Quota Start Expiry Status Assigned Assigned Bucket Date Date Organization Organization Id Type
	S286 03/11/2022 Package Backup Now 100GB Professional Edition + 2/2 1 Year - nDocs Workspace - Bundle User 2/2 1 Year -	Active
	4529     26/09/2022     Package     Backup Now 100GB Professional Edition + nDocs Workspace - Bundle User     2/2 30 Day     Finist	ed! 26/09/2022 26/10/2022 Assigned Client Raveneye Retail
	A452 24/09/2022 Package Backup Now 20GB Standard Edition + nDocs 0/2 30 Day -	Active Reseller Lure Tech

#### 4. Activate Two-Factor Authentication for Your Own Account

If you want to use 2FA feature for yourself, click on your account name at top right and then select "**Edit My Profile**". You will see the Two-factor Authentication feature, type the phone number that will receive the one-time password and click on **Save** after enabling the button.

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My Installation Files	>	Settings My Account							۲	
License	>	Mu Assaunt Info			Mama Surnama					
Notifications	>	My ACCOUNT INTO You can change your account information using the form on the side			Alfred Keylock - Dist	ibutor Admin Account				
			ALZ			E-mail				
PRODUCTS			A	K	alfred.keylock@ontosso.com Phone Ongassr79552511					
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		-	Lets turn notification settings on or off in bulk Change							
			Group created.			P		0		
			Monitored Folder Deleted			P	Ø	0		
				Low Disk Space			P		0	
				Report Created					0	
				Sharing Done			P		0	
			Share Updated					0		
				Shared Item Edited			P		0	

These are the main operations you can use the distributor panel for. You can also look into other guides we published for further information.